

# Broadway

Work Hard  
Be Kind  
Shine Bright



## Welcome to Broadway Junior School

The information included has been designed with our families, and prospective families, in mind. If you are already a member of our school community, I hope you find the information included helpful, up-to-date and relevant in helping to clarify any questions or outline information that you may need.

I hope the detail gives you a flavour of our wonderful school which is filled with happy, hardworking pupils. They are taught by our dedicated, longstanding team.

I am proud to be the Headteacher here after many years of successful school leadership in different, nearby local authorities.

I joined Broadway Junior School in September 2023 where I now juggle the joy of school leadership with the busy demands of also raising my own, two children.

Becoming a dad, and choosing a school for them, has enabled me to fully appreciate the important process that our families have gone through when deciding that Broadway will be entrusted with the next steps in their child's educational journey (throughout Key Stage 2 - Y3 to Y6). A time that will only ever happen once!

We, at Broadway, fully recognise the responsibility that has been placed upon us to ensure that this is a time filled with happiness, success and achievement for everyone!

Ofsted (October 2023) have summarised many of the amazing things about our school but you need to see it for yourself.

I am very lucky to work with a team of dedicated and hardworking professionals who love what they do. School life really is something special.

If you have any queries or questions, please do not hesitate to contact us.

Best wishes,

*David Walton-Jonas*

**Headteacher**

**Work hard** ▶▶

*Be kind* ♥

**Shine bright** ★

## The School Day

Breakfast Club: 7:30am to 8:00am (£3 per day or £10 per week)

Breakfast Club: 8.00am (*FREE*)

**AM Gates:** Open @ 8.30am / Close @ 8.40am

School Official Start: 8.30am

**PM Gates:** Open @ 2.55pm

School Official End: 3.00pm

After School Clubs: 3.00pm – 4.00pm

Wraparound: 3:00pm – 4:00pm (£5 per day)

3:00pm – 5:00pm (£8 per day)

## Dinner Money \*Disclaimer – we have plans to change our payment methods and further information will follow\*

At this time, Broadway operates an online school payment system (SchoolMoney) that enables parents to make payments for school meals using their debit or credit card. This provides parents with the ease of making payments from the comfort of their own home and also allows access to your personal account at any time. SchoolMoney provides a cost-effective and efficient payment system in a secure and safe environment. The current cost of a school meal is £2.60 per day. A link to enable payment will be sent to you on the first day of the new academic year.

Online payment is expected to be paid in full for the week commencing and can be paid weekly or monthly.

More details regarding School Meals and user guides for SchoolMoney are available on our website: [www.broadwayjuniorschool.com](http://www.broadwayjuniorschool.com).

Please note that if your child would like to change their meal pattern, dinners to packed lunch or packed lunch to dinners, you will need to give the school office at least 7 days notice.

## Are you eligible for Free School Meals?

Getting free school meals means your child enjoys a healthy lunch at school every day, helping them stay focused and ready to learn. It can also save your family around £500 a year, which you might otherwise spend on packed lunches.

By registering, your child's school also receives extra funding (pupil premium) to support their learning.

Your child might be able to get free school meals if you receive any of the following:

- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of Pension Credit

- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit - your household income must be less than £7,400 a year (after tax and not including any benefits you get)
- Children who get paid these benefits directly, instead of through a parent or guardian, can also get free school meals.

Please apply if you get any of these benefits. In turn, you would also be entitled to free school holiday sessions through our Holiday Activities and Food (HAF) Programme Wear Here 4 You.

Follow the QR code to find out more, or to apply:



## School Uniform Dress Smart; Think Smart

At Broadway, we encourage all children to wear school uniform as it promotes a sense of identity and pride in our school and helps all children feel equal.

Our uniform is designed to be practical, comfortable, affordable, hard-wearing and easy to wash.

Uniform is as follows:

- Bottle green sweatshirt/cardigan
- White polo shirt
- Charcoal grey/black school skirt or pinafore
- Charcoal grey/black smart school trousers
- Charcoal grey/black school shorts
- Black flat shoes or trainers (must be all black)
- Green and white checked dress (summer months)

No leggings/jeggings, tracksuit, jeans or jogging bottoms, please.

### **PE Uniform:**

White t-shirt or polo shirt

Bottle green sweatshirt/cardigan

Plain all black joggers/leggings/shorts

Trainers

### **Jewellery:**

We operate a no-jewellery policy in the interests of your child's safety. Parents should therefore note that if they intend to have a child's ears pierced this will need to be carried out at the beginning of the summer holidays, to allow for the wounds to heal, as no item of jewellery should be worn for school other than wristwatches. If a child arrives at school wearing any piercings, they will not be allowed to participate in PE or break times, until their piercings are removed.

### **Hair:**

Children's hairstyles should be smart, neat, tidy and compliment the school's uniform policy. Styles that cause a distraction, such as: extremely short, patterned, dyed, Mohican, large bows/accessories, etc. are considered to be inappropriate and not allowed. Any bobbles, bows, slides and hairbands should be plain and small, in our uniform colours where possible.

### **Other accessories:**

False nails are not allowed in the interest of your child's safety and the safety of others. If a child arrives at school wearing false nails, they will not be allowed to participate in PE or break times, until the false nails are removed.



Please comply with our school uniform policy. The Headteacher has the right to prohibit the wearing of certain types of clothing or accessories which are considered to be a distraction, unsafe or unsuitable for school.

### **Purchasing Uniform:**

Uniform items with the Broadway Junior School logo can be purchased online at Total Sports or in person at Total Sport North East, Hendon Road, Sunderland SR1 2JD.

Plain white t-shirts, polo shirts, sweatshirts, cardigans, skirts and trousers can be purchased from most supermarkets. School also has a supply of good pre-loved uniform items available free of charge. Please contact the office if you would like any of these.



## Our Curriculum

As a school we base our learning on a broad and balanced curriculum and strive to deliver an aspirational, wide and varied learning experience. We are committed to developing teaching and learning opportunities that provide our children with the ability to be successful in a creative, safe and calm environment, where our school motto, 'Work Hard, Be Kind, Shine Bright' is at the heart everything we do.

We shape our curriculum to ensure it is fully inclusive of every child and that it addresses each aspect of how a child develops, promoting positive wellbeing and academic progress. We use a range of sources to meet the needs of the curriculum and provide an exciting and enlightening learning experience for our children, maximising the opportunities in our local area.

Enrichment is woven into the fabric of our planning, teaching and learning. As our children come to school with different life experiences, our aim is to bring the National Curriculum to life through a wealth of experiences and educational visits; therefore, improving their knowledge and understanding through learning beyond classroom, and by making learning fun.

Our curriculum is ambitious and designed to give all learners, the knowledge, skills and understanding they need to succeed in at Broadway and beyond. We believe that our children should not only reach their potential, but also develop a thirst for knowledge, foster a love of learning and leave our school with independent learning skills, prepared for their future.

### Reading

We encourage all pupils to develop reading skills, along with a love of books and enjoyment of reading and literature. Sharing reading experiences with children is central to their progress and development. Parents can help with this progress by listening to their children read at home on a daily basis, sharing the story with them, and praising their effort and enthusiasm. We hope that parents take an interest in all aspects of the school curriculum and support our work at home.



### Homework Expectations at Broadway Junior School

Children will continue to receive homework **each Monday** to be returned the **following Monday**. Homework will be set using Sumdog or Times Tables Rock Stars (alternating each week). The work will be explained and discussed in class before coming home; it may be a continuation of classwork, or a task to consolidate learning. We would really appreciate your support in ensuring your child completes and returns their homework on time.

### Termly Learning Leaflets

Each term, class teachers will inform you of their curriculum intentions so that you have a thorough understanding of the learning that is taking place in school at all times.

*Should you have any questions about the content of our curriculum – please access our school's website.*

Learning Presentations



Strong Partnerships with Schools, Colleges & Universities



High Aspirations for Reading



OPAL Play



Girls' Football

Music Tuition



Show Racism the Red Card & Charity Fundraisers



## Parent Questionnaires

We are thrilled to share that **100%** of respondents, in our most recent survey, would recommend Broadway Junior School.



I have no complaints at all, I feel my child is thriving in school.

The school communicates really well about what is happening in advance, and is considerate towards working parents. The playground changes are really good. It has been really lovely to hear how our child is doing and that there are ambitious tasks set for all abilities. Thank you.

Teachers and staff always do their best for the pupils go above and beyond with anything they can to make sure they children have what they need to learn best as they can.

Brilliant school with fantastic teachers/staff. Always happy to help and encourage my child to thrive and learn.

My child feels safe in this school: **98%**

My child has been bullied and the school dealt with it quickly and effectively: **96%**

The school makes me aware of what my child will learn during the year: **98%**

When I have raised concerns with the school, they have been properly dealt with: **98%**

My child has SEND, and the school gives them the support that they need to succeed: **100%**

## Our Behaviour Policy

At Broadway Junior School we believe that all children, and adults, in our school community are important. We have a legal responsibility to ensure every child is safe and protected from harm. We aim to provide an environment where everyone feels valued, happy and secure. We are committed to enabling all of our pupils to access their education successfully by explicitly teaching the standards of behaviour expected of those in attendance at Broadway Junior School.

### **Aims and Expectations**

- Create a positive culture that promotes excellent behaviour, ensuring that all pupils have the opportunity to learn in a calm, safe and supportive environment
- Establish a whole-school approach to maintaining high standards of behaviour that reflect the values of the school
- Outline the expectations and consequences of behaviour
- Provide a consistent approach to behaviour management that is applied equally to all pupils
- Define what we consider to be unacceptable behaviour, including bullying and discrimination

At Broadway Junior School, we live out our three values at all times - Work Hard, Be Kind and Shine Bright. We also have three very simple rules which are designed to maintain order and support everyone to conduct themselves properly - Be Ready, Be Respectful and Be Safe. All of this combined ensures that we equip our children with the skills that they need when they leave us and to thrive in their next, important steps at their secondary school of choice. Please do not hesitate to contact us where our friendly team will be happy to assist.



## Important School Procedures

It is essential that we have up to date names, addresses and telephone numbers of a parent/carer or named adult, who can be contacted in case a child is ill at school or has an accident.

### Absences

Should your child be unwell, and therefore unable to attend school, please inform us on the first morning of their absence. An email is not sufficient; please speak with the office. As part of our safeguarding procedures, we will follow up all absences on the first day with a text or telephone call (or a home visit, if required). We encourage all children to aim for a 100% attendance record and the expected average is 96%. We closely monitor attendance on a weekly basis. When attendance falls below 90%, the Local Authority may proceed with court proceedings and prosecution.

**ILLNESS** A telephone call to the School Office on 0191 528 3058 should be made before 9am informing school of your child's illness/reason for absence.

**PUNCTUALITY** We are required by law to mark as late any child who is not in class for registration, except with prior permission.

Would you please note that under no circumstances are children allowed out of school during the day, e.g. to attend a medical appointment, unless they are collected by a parent/carer and we have sight of the appointment card/letter.

### Medical Needs

At school, we have to comply with strict guidelines in relation to the administration of medicines. However, we appreciate that children may need to take medication during the school day and should this be the case, we will require parents/carers to complete the relevant forms and make arrangements to bring and collect prescribed medication safely to school, as we have a number of staff who are trained in the administration of medicines.

If your child will require prescribed medication, please do not hesitate to contact school in order to make the appropriate arrangements.

### Good Routines

We would appreciate your co-operation in ensuring that your child is in bed early enough to benefit from a good night's sleep. Going to bed early usually means that children are lively and receptive to learning. Reading a book at bedtime, or sharing a story with your child is a great habit to get into. Tired children on the other hand, do not work well; they are often irritable and unable to concentrate and this obviously affects progress and attainment.

If you require any support in relation to your child's sleep, the Sleep Alliance offer help and support to families locally via the QR code.



## General Information

### Mobile Phones

When children are older, some families opt to provide their child with a mobile phone to support their transition to and from school particularly if they are given permission to leave school on their own. If this is not the case, children do not need bring mobile phones into school. If a child does have a mobile device in school, this must be handed into our school office for safekeeping.

We are very much aware that children now have access to mobile phones; however, we urge you to restrict the apps which they download and access. For example, Facebook, Instagram, Tik Tok and Snapchat are not age appropriate.

### Bikes & Scooters

Children are allowed to cycle or scoot to school. We have cycle and scooter racks in the lower yard. Your child is welcome to use a lock. Children must walk with their bike/scooter when on our school grounds. Please ensure they wear a safety helmet.

Please note – e scooters are **not** permitted.

### Money

Children should not have money on their person during the school day. If it is necessary for your child to bring money to school (bus fares) we ask that they hand it to their class teacher for safekeeping.

### Sweets

Children are not allowed to bring sweets to school for break times. Children should not visit local shops on their way to and from school, especially Greggs, Costa or the Shell Garage in the interests of their personal safety.

### Resources

We aim to provide a wealth of materials in school to assist and enrich the children's learning experiences. We therefore insist that all resources in school must be cared for and should wilful damage occur, we may ask for a financial contribution towards their replacement.

Children do not need to bring their own water bottles, stationery or pencil cases from home.



## Open Evenings & Open Afternoons

We do hope that you will visit school and see the children's work especially on open evenings which are held termly.

However, you are welcome to telephone school at any time, particularly if you have a question or concern which you may wish to discuss with either your child's teacher or the headteacher. There are staff at the gates each morning, prior to the start of the school day, if you would like a quick chat or need to pass on a message to your child's teacher.

An annual report, outlining your child's achievements, is written for you at the end of the summer term and all parents will be given the opportunity to discuss these with the class teachers in the final days of the summer term.

## The Broadway Bulletin

At the end of every month, The Broadway Bulletin is published and sent to all families. This is a showcase of the school's achievements and events including any updated key messages for families.

# BROADWAY BULLETIN

## Our School Site

As school is unfortunately situated on a very busy main road, traffic can become congested at the beginning and end of the school day. In the interests of everyone's safety, parents must park away from the main entrance and school drive. Children must enter and leave school by the gates on Springwell Road and Cortina Avenue and **not** via the main car park.

Please teach your child to cross sensibly at the crossing patrol points but we are also in constant communication with local Road Safety Teams who enrich our school curriculum too. Our School Crossing Patrol is available at the beginning and end of each day to support.

## Safeguarding & School Support

Parents should be aware that our school will take any reasonable action to ensure the safety and wellbeing of all of our pupils. In cases where we become concerned, we will need to follow procedures and inform Together for Children of our concern.

A copy of our school's Safeguarding Policy and Procedures are available via our school website.

Our school's Safeguarding Leads are detailed below:



Mr David Walton-Jones  
Headteacher



Mrs Nicola Walker  
Deputy Headteacher



Mr Daniel Ramshaw  
SENDCo



Mrs Jade Hanratty  
Pastoral Support Officer

## Pastoral Support

My name is Jade Hanratty and I am privileged to be the Pastoral Support Officer at Broadway Junior School.

I have worked with children and families for many years. I started my career in a mainstream primary school, where I worked for a decade. My goal is to support children and families through every challenging situation and I can offer support around attendance, behaviour and a variety of pastoral needs. I am passionate about building children's confidence and self-esteem and use a range of personalised strategies such as: walk and talk, drawing, painting, cooking, board games, learning breathing techniques, slime making, stress balls, dancing, dodge ball and football. I always ensure the child knows I genuinely believe in them and that they are brilliant and capable of achieving anything they aspire to.

If we are unable to provide help for you and your child within school, we reach out to other services to make sure the correct support is given.

Please do not hesitate to contact me, or any of the Pastoral Team, if you would like to chat further.



## Mental Health & Wellbeing @ Broadway

At Broadway we value everyone's mental health and wellbeing. We are proud to deliver My Happy Mind, an NHS-backed programme designed to support children's mental health and emotional wellbeing.

My Happy Mind teaches children how their brains work and gives them simple, practical tools to understand their feelings, manage emotions, build resilience and develop positive relationships. The programme is age-appropriate, engaging and based on the latest research in neuroscience and psychology. We use My Happy Mind in school because we believe that emotional wellbeing is just as important as academic learning. By helping children develop self-confidence, empathy and coping strategies early on, we are giving them skills that support learning, behaviour and lifelong mental health. The programme is taught through short, regular sessions every 'Mindful Monday' and is embedded into everyday school life. It encourages children to talk openly about feelings, practise kindness and understand that everyone experiences challenges. By delivering My Happy Mind, we aim to create a calm, supportive environment where every child feels valued, understood and ready to learn.



## Special Educational Needs and/or Disabilities

Broadway Junior School is a mainstream school where no child will be discriminated against because of a physical, learning, emotional or behavioural difficulty or due to a sensory impairment. We are passionate about ensuring all children reach their potential in all areas of school life.

We recognise that all pupils are entitled to a quality of provision which will enable them to achieve their potential.

We believe in positive intervention by removing barriers to learning; raising expectations and levels of achievement and working in partnership with other agencies in order to provide a positive educational experience for all SEND pupils.

At Broadway Junior School, we believe that parents are equal partners in their child's education. If parents are concerned about their child's progress they should speak to their child's teacher in the first instance. Where you may feel necessary, contact should be made with the SENDCo or the Headteacher.

As soon as staff feel that a child has Special Educational Needs they will talk to the parents and bring the child to the attention of the school's Special Educational Needs Co-ordinator (SENDCo) who can be contacted via the school office (0191 528 3058)



Mr Ramshaw  
SENDCo

Should you have any queries, questions or concerns about any aspect of life at Broadway, please do not hesitate to get in touch.

We are always ready to help and also listen to any ideas or suggestions which you may have to help us improve.

Your children are our main priority and we are here to support throughout the next exciting journey over the next four years.



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Telephone: 0191 528 3058 | Website: [www.broadwayjuniorschool.com](http://www.broadwayjuniorschool.com) | X: @broadwayjuniors

**Headteacher: Mr. D Walton-Jonas**

**Work Hard | Be Kind | Shine Bright**