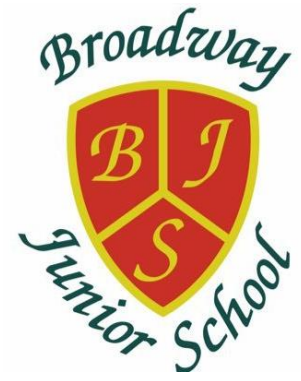


Broadway Junior School

Springwell Road, Sunderland. SR4 8NW

Telephone: 0191 528 3058
E Mail: admin@broadwayjuniorschool.com
Website: www.broadwayjuniorschool.com
X: @BroadwayJuniors



Headteacher: Mr. D Walton-Jonas
BA (Hons), PGCE, NASENDCo, NPQSL, NPQH

Work Hard | Be Kind | Shine Bright

21st October 2024

Dear Parent/Carer

Parents' Evening – Autumn Term

We are updating family members on their child's progress. On Monday 11th, Tuesday 12th, and Wednesday 13th November, we will be hosting this term's parents' evening; we hope to find a time that is most convenient for you.

We don't foresee appointments being longer than 10 minutes but please contact your child's class teacher if you need to make alternative arrangements.

We are pleased to offer a choice of face-to-face appointments or, if you would rather, a phone call.

We will write back to you and confirm your appointment.

The slip overleaf must be returned to school by Friday 25th October so that appointments can be allocated and shared with you in plenty of time.

Yours sincerely,

Mr. D. Walton-Jonas
Headteacher



My First Child's Name:	Class:
My Second Child's Name:	Class:
My Third Child's Name:	Class:

I would prefer a face-to-face appointment.

I would prefer a phone call.

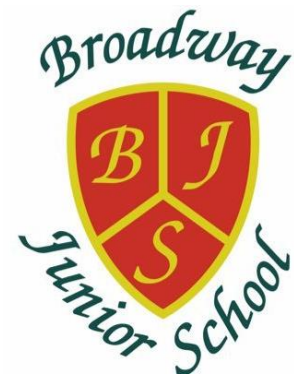
I can be contacted on this number - _____

Circle the date/time(s) you would prefer below:

Monday 11th November	3.10	3.20	3.30	3.40	3.50	4.00	4.10	4.20	4.30	4.40
	3.20	3.30	3.40	3.50	4.00	4.10	4.20	4.30	4.40	4.50
	4.50	5.00	5.10	5.20	5.30	5.40	5.50			
	5.00	5.10	5.20	5.30	5.40	5.50	6.00			
Tuesday 12th November	3.10	3.20	3.30	3.40	3.50	4.00	4.10	4.20	4.30	4.40
	3.20	3.30	3.40	3.50	4.00	4.10	4.20	4.30	4.40	4.50
	4.50	5.00	5.10	5.20	5.30	5.40	5.50			
	5.00	5.10	5.20	5.30	5.40	5.50	6.00			
Wednesday 13th November	3.10	3.20	3.30	3.40	3.50	4.00	4.10	4.20	4.30	4.40
	3.20	3.30	3.40	3.50	4.00	4.10	4.20	4.30	4.40	4.50
	4.50	5.00	5.10	5.20	5.30	5.40	5.50			
	5.00	5.10	5.20	5.30	5.40	5.50	6.00			

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Dear Parent/Carer of _____,

Your child's Autumn Term meeting has been arranged.

Your child's class teacher Mr McCabe will be able to meet with you/phone you on _____ at around ____:____. We anticipate that your appointment will last around 10 minutes.

We hope that this appointment is suitable for you and we have tried to accommodate your initial request. However, if this is in anyway unsuitable, please contact your child's teacher.

Yours sincerely,

Mr D. Walton-Jonas
Headteacher

