

BROADWAY JUNIOR SCHOOL

COMMITTEE INFORMATION SHEET

Chairman: Mr S Metcalfe

Headteacher: Mr D Walton-Jonas (appointed 01/09/2023)

Term of office: 1 Year

Date Appointed: (Appointed at 1st Termly meeting of new academic year) 19th November 2025

Vice Chair: Mr J Usher

Term of office: 1 Year

Date Appointed: (Appointed at 1st Termly meeting of new academic year) 19th November 2025

Constitution of the Governing Board - Term of Office 4 Years

The composition of the governing board is a total of 12 governors which includes the Headteacher among the staff representatives. (Reconstitution 9th July 2015)

This governing body is made up of:

- 6 Co-opted Governors
- 3 Parent Governors
- 2 Staff Governors (including the Headteacher), and
- 1 Local Authority (LA) Governor

Link Governors

Safeguarding: (including Child Protection, Children Cared For, Single Central Register and PREVENT);
Fiona Lynn and Rachel Hanson

Safer Recruitment:

Scott Metcalfe and Fiona Lynn

Pupil Premium / Sports Funding and SFVS:

Rebecca Petrie

Religious Education:

Phil Boyle

Leadership & Governance:

Scott Metcalfe, Fiona Lynn and Nicola Walker

Attendance & Behaviour:

Rachel Hanson and VACANCY

Inclusion:

Phil Boyle and Rebecca Petrie

Curriculum & Teaching

Fiona Lynn, Sara Scott, Nyall Thompson and Nicola Walker

Achievement:

Rebecca Petrie, Scott Metcalfe

Personal Development & Wellbeing:

Jenny Usher, David Richardson

Travel & Subsistence Allowance

Governors agreed not to adopt a policy to pay expenses (Autumn Term 2003)

Affiliations

The Governing Board agreed to subscribe to the Governor Training Programme.

The Governing Board agreed that the Together for Children's Governor Support Team would act as Clerk to the Governing Board for all committees.

Full Governing Board Meetings

Chair: Mr S Metcalfe	Vice-chair: Mrs J Usher
Membership: 12 Governors, including Headteacher + Associate Members (Chair/Vice-chair appointed at the first Full Governing Board meeting of the Academic Year)	Clerk: Mrs S Edwards (Together for Children)
	Quorum: 50% of current Governor Membership i.e. 6 members
	Frequency: Once Per Term

Resources Committee Meetings

Chair: Mrs Petrie	Clerk: Mrs S Edwards (Together for Children)
Membership: 4 Governors + Headteacher + Associate Members (where appropriate) Mrs R Petrie, Mr S Metcalfe, Mr D Richardson, Mrs J Usher, Mr D Walton (Headteacher) + Mrs K Oliver (School Business Manager)	Quorum: 3 Governors
	Frequency: Once Per Term (with Panels to meet as required)
The Resources Committee will work closely with the Headteacher to discuss the following elements of Governance: - Finance, including the Schools Financial Value Standard - Premises, including; Lettings, Risk Assessment and Health & Safety - Personnel, including Employment and Staff Discipline - Policy Reviews (Excluding Statutory Policies, which will be ratified by FGB) The following panels will meet as required: - Headteacher Performance Management Panel (Quorum 2-3 Governors) - Pupil Discipline Panel (Quorum 3 Governors) - Complaints Panel (Quorum 3 Governors) - Selection Panel (HT/DHT Appointments) (Quorum 5 Governors, including Chair of Govs) - Selection Panel (Teaching Staff) (Headteacher + 1 Governor with Safer Recruitment)	

School Improvement Committee Meetings

Chair: Mr P Boyle	Clerk: Mrs S Edwards (Together for Children)
Membership: 7 Governors + Headteacher + Associate Members (where appropriate) Mr P Boyle, Mrs F Lynn, VACANCY, Miss G Rafferty, Mrs R Hanson, Mrs S Scott, Mr N Thompson, Mrs N Walker (Deputy Headteacher) and Mr D Walton-Jonas (Headteacher)	Quorum: 3 Governors
	Frequency: Once Per Term (with Panels to meet as required)
The School Improvement Committee will work closely with the School Leadership Team and Curriculum coordinators to discuss the following elements of Governance: - School Improvement Plan - SEN - Achievement Overview - Pupil Outcomes - Ofsted The following panels will meet as required: Personnel Appeals (Quorum to match existing Committee. Staff would be excluded from attending) Headteacher Performance Management (Review Officer)	