

Broadway Junior School

Springwell Road, Sunderland. SR4 8NW



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Work Hard | Be Kind | Shine Bright

Headteacher: Mr. D Walton-Jonas

BA (Hons), PGCE, NASENCo, NPQSL, NPQH, AoEA

Dear Families,

As we approach the beginning of a new academic year, I hope the information below helps to prepare for the start of term.

We are all so excited to see you all again! ☺

Staffing – Who's Who?



Staffing 2026 – 2027

Year Group	Class Teachers		
Year 3	3EM Mrs Moss	3LH Mrs Hastie	+ Mrs Gardiner (Mon – Thur)
Year 4	4CL Mr Lindstedt	4HG Mrs Giles	
Year 5	5MS Mr McCabe (Mon – Thur) Miss Suddick (Fri)	5BS Miss B Smith	5AM – Mrs A Miah
Year 6	6CJ Mrs Johnson	6GR Mrs Robinson	+ Mrs Walker (AM)
PPA Cover	Mr Scott (Mon – Wed)		Mrs Martin (HLTA)
PE Teacher & SENDCo	Mr Ramshaw		

At Broadway Junior School, we establish an open and positive safeguarding culture that puts pupils' interests first. Mr Walton-Jonas is the Designated Safeguarding Lead. The school's Deputy Designated Safeguarding Leads are: Mrs Walker, Jade Hanratty and Mr Ramshaw. Please do not hesitate to contact us should you have any queries or concerns. Further details are available via our school's website.



Uniform

Our school uniform is worn with pride by our pupils. Uniform keeps everyone's good clothes clean and your help in ensuring pupils are dressed correctly for their day is always appreciated.

Our school uniform has been longstanding and all of the details related to this can be found on our school website via Parents > Uniform.

-Jewelry-

A polite reminder...

For Health and Safety reasons, we do not allow jewelry. Should you decide to pierce ears in the summer break, children cannot return to school wearing these.



Mobile Phones



We understand that some families like to provide their children with a phone so it reassures them as they travel to and from school. However, our school is a **no phone zone**. If children attend Breakfast Club, their phone must be handed into the school office. Alternatively, classroom boxes are available where phones are then securely stored in our school office until the end of the day. We reserve the right to confiscate or search a child's mobile phone in accordance with school/DfE policies.

Physical Education (PE) – Lessons begin wb. 14th September.

Our new PE uniform is now in place. For ease, we request that children come to school in their PE kit on their PE days.

In order to maintain high standards, any child who is not wearing the correct PE uniform may be provided with a clean kit from school for the day.

Day	Year Group
Monday	-
Tuesday	Year 6
Wednesday	Year 3
Thursday	Year 4
Friday	Year 5



Meet the Teacher

On Monday 14th September, we will hold two sessions where you can meet your child's teacher and collect essential updates relating to our curriculum, homework arrangements etc. We will hold a session at 3.00pm (on collection) or at 5.00pm for those who cannot make an earlier session. Please just turn up. Entry at 5.00pm will be via the main school office.



Communication

Contacting your child's class teacher is easy – they are available at the end of every school day when dismissing children. With an appointment, they can be made available at any time which suits if needed.

Following IT upgrades over the summer, our email addresses have changed. Moving forward, we can be contacted on admin@broadwayjunior.org.uk

Don't forget to ensure that you have signed up to the Arbor App which will be our main form of school communication moving forward. Without it, you'll miss out on important updates and be unable to consent, update your information or make payments into school.



Please note: All absences must continue to be communicated via the school office directly



This year, we are launching our new Facebook page. Despite almost 7,000 posts made to X showcasing our school's successes and updates, we're not convinced everyone looks nor is it the site we wish to continue to use. Facebook appears to be the way we will be able to reach many of you with regular, helpful updates.

After School Clubs

After school clubs will start week commencing 14th September and separate information will be sent allowing members to sign up. This year, we are pleased to have teamed up with the Foundation of Light which enables us to provide an ongoing, high quality after school offer! Confirmation texts will follow.



**FOUNDATION
OF LIGHT**

To attend, clubs will cost £5 per half term (payable via Arbor).

Day	Monday	Tuesday	Wednesday	Thursday	Friday
Club Offer	Foundation of Light	Arts & Crafts	Mini Warriors	Dance	Foundation of Light
Time	3.00 – 4.00pm				

School Timings and Collection/Drop Off Plans

Our school day is 8.30am – 3.00pm. Springwell Road and Cortina Avenue gates will be open from 8.30am – 8.40am. They will close promptly to allow for a smooth start to the school day. Year 3 & 4 pupils will enter via Door B and Year 5 and 6 will enter via Door E.

At the end of the school day, pick up points are detailed in the table below.

	Year 3	Year 4	Year 5	Year 6
Door Collection Points	3LH – Door A 3EM – Door B	4CL – Door B 4HG – Door C 5AM – Door C	5MS – Door D 5BS – Door D	6GR – Door E 6CJ – Door E

Rise & Shine Club / Wraparound



Our Rise and Shine Breakfast Club will open, as usual, on Monday 7th September – 7.30am. Charges remain at £3 per day or £10 for a week's block booking. Our **FREE** Breakfast Club will open as usual at 8.00am and entry will be via Cortina Avenue (8.00-8.10am).

TRIAL TUESDAYS

**Try Rise & Shine Club FREE
Every Tuesday from 7.30am**

Enjoy breakfast, activities and time with friends before school.

Wraparound is available on request after school – please speak directly with the school office. Charges are £5 (3.00-4.00pm) or £8 (3.00-5.00pm).

School Equipment

Water Bottles

We have purchased a Broadway Junior School water bottle for all pupils. This should support families both practically and financially – it reduces the pressure on you all to provide expensive bottles. It ensures that we maintain a smart school image too.



Pencil Cases

Children have been provided with a school pencil case and **all of the items that they will need** to complete tasks. Pencil cases/items brought to school from home are often a distraction and is not something you need to purchase yourself.

The Broadway Bulletin

The Broadway Bulletin will continue; it is a great monthly promotion of everything wonderful that happens here! It also helps to keep you up-to-date on forthcoming events. I hope you all continue to enjoy reading the Bulletin which is typically released the last school day of each month. From now on, it will be sent directly to you via Arbor. It will continue to be posted on our school website and signposted via our social media channels too.



School Dinners



Our school meals are balanced, healthy, nutritious and convenient for busy families too. The cost of a school meal is now £2.60 per day. All payments to school should be made via the online payment system, Arbor. Please speak with a member of staff in the school office for support with this, if needed.

To support the admin of lunches, children's meal plans should remain the same for the entirety of the week. Please provide 7 days' notice for any change to your child's meal plan.

Are our school records up to date?

Text messages and emails will be frequently used to contact you. We must always have the most up to date details so that we can contact you, especially in cases of an emergency. **Please ensure that you have informed us if any of your child's collection, pick up or dismissal arrangements have changed.**



Medication

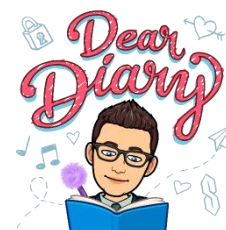
If there are any changes in your child's circumstances relating to medication, please contact the school who will support with this. All medication issued at school must be prescribed, boxed and labelled by a medical professional and handed directly to the appropriate member of school staff who will complete the appropriate form(s).

Allergies

Does your child have an allergy and do we know about it? Please ensure your child's Arbor account is updated with this important information. Here, you can update many aspects of your child's details and enable our records to be accurate. For significant issues, please speak directly with the school where we can make individual plans for your child if they are needed.

Key Diary Dates

The school year is always a busy and exciting one. To help, we have mapped out all the key dates and school events across the academic year that is likely to impact on you and your family. These will come to you on Monday as a hard copy; it's a good one for the fridge door! We are excited to welcome you all to school soon for our events including crafternoons, class learning presentations, charity fundraisers and lots more! We hope this helps. 😊



Yours sincerely,

D. Walton-Jonas

Mr. D. Walton-Jonas | **Headteacher**